

1                   **AMENDMENTS TO THE PROCUREMENT CODE**

2                                   2015 GENERAL SESSION

3                                   STATE OF UTAH

4                                   **Chief Sponsor: V. Lowry Snow**

5                                   Senate Sponsor: Ralph Okerlund

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7   **LONG TITLE**

8   **General Description:**

9           This bill modifies the Utah Procurement Code.

10 **Highlighted Provisions:**

11       This bill:

- 12           ▶ modifies provisions relating to the procurement of the services of an architect or
- 13 engineer;
- 14           ▶ authorizes the head of a procurement unit with independent procurement authority
- 15 to address a procurement or contract that is out of compliance;
- 16           ▶ modifies a provision relating to exemptions from the procurement code;
- 17           ▶ modifies a provision relating to thresholds for small purchases;
- 18           ▶ modifies a provision relating to a multiple stage bidding process;
- 19           ▶ enacts a provision relating to changes in contract price;
- 20           ▶ modifies procurement appeal provisions relating to local government procurement
- 21 units; and
- 22           ▶ modifies provisions relating to the forfeiture of a security deposit or bond.

23 **Money Appropriated in this Bill:**

24       None

25 **Other Special Clauses:**

26       None

27 **Utah Code Sections Affected:**

28 AMENDS:

29           **17B-1-108**, as last amended by Laws of Utah 2012, Chapter 347

- 30           **63G-6a-103**, as last amended by Laws of Utah 2014, Chapter 196
- 31           **63G-6a-104**, as last amended by Laws of Utah 2014, Chapters 63 and 196
- 32           **63G-6a-105**, as last amended by Laws of Utah 2013, Chapter 445
- 33           **63G-6a-106**, as last amended by Laws of Utah 2014, Chapter 196
- 34           **63G-6a-107**, as last amended by Laws of Utah 2014, Chapters 180, 196, and 313
- 35           **63G-6a-204**, as last amended by Laws of Utah 2014, Chapter 196
- 36           **63G-6a-303**, as last amended by Laws of Utah 2014, Chapter 196
- 37           **63G-6a-402**, as last amended by Laws of Utah 2014, Chapters 179 and 196
- 38           **63G-6a-408**, as last amended by Laws of Utah 2014, Chapter 196
- 39           **63G-6a-609**, as last amended by Laws of Utah 2014, Chapter 196
- 40           **63G-6a-707**, as last amended by Laws of Utah 2014, Chapter 196
- 41           **63G-6a-1203**, as last amended by Laws of Utah 2013, Chapter 445
- 42           **63G-6a-1501**, as enacted by Laws of Utah 2012, Chapter 347
- 43           **63G-6a-1502**, as last amended by Laws of Utah 2014, Chapter 196
- 44           **63G-6a-1503**, as last amended by Laws of Utah 2014, Chapter 196
- 45           **63G-6a-1504**, as renumbered and amended by Laws of Utah 2012, Chapter 347
- 46           **63G-6a-1505**, as last amended by Laws of Utah 2014, Chapter 196
- 47           **63G-6a-1506**, as last amended by Laws of Utah 2013, Chapter 445
- 48           **63G-6a-1603**, as last amended by Laws of Utah 2014, Chapter 196
- 49           **63G-6a-1702**, as last amended by Laws of Utah 2014, Chapter 196
- 50           **63G-6a-1703**, as last amended by Laws of Utah 2014, Chapter 196
- 51           **63G-6a-1802**, as last amended by Laws of Utah 2014, Chapter 196
- 52           **63G-6a-1903**, as last amended by Laws of Utah 2014, Chapter 196
- 53           **63G-6a-1904**, as last amended by Laws of Utah 2014, Chapter 196

54 ENACTS:

- 55           **63G-6a-1206.5**, Utah Code Annotated 1953
- 56           **63G-6a-1502.5**, Utah Code Annotated 1953
- 57           **63G-6a-1503.5**, Utah Code Annotated 1953

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59 *Be it enacted by the Legislature of the state of Utah:*

60 Section 1. Section **17B-1-108** is amended to read:

61 **17B-1-108. Provisions applicable to the procurement of design professional**  
62 **services.**

63 (1) As used in this section<sup>[+]</sup>, "design professional services" means the same as that  
64 term is defined in Section [63G-6a-103](#).

65 [~~(a) "Architect-engineer services" means those professional services within the scope~~  
66 ~~of the practice of architecture as defined in Section [58-3a-102](#).]~~

67 [~~(b) "Engineer services" means those professional services within the scope of the~~  
68 ~~practice of professional engineering as defined in Section [58-22-102](#).]~~

69 [~~(2) When a local district elects to obtain architect services or engineering services by~~  
70 ~~using a competitive procurement process and has provided public notice of its competitive~~  
71 ~~procurement process:]~~

72 [~~(a) a higher education entity, or any part of one, may not submit a proposal in response~~  
73 ~~to the local district's competitive procurement process; and]~~

74 [~~(b) the local district may not award a contract to perform the architect services or~~  
75 ~~engineering services solicited in the competitive procurement process to a higher education~~  
76 ~~entity or any part of one.]~~

77 [~~(3) Notwithstanding Subsection [63G-6a-105](#)(3), each local district board that engages~~  
78 ~~the services of a professional architect, engineer, or surveyor and considers more than one such~~  
79 ~~professional for the engagement:]~~

80 [~~(a) shall consider, as a minimum, in the selection process:]~~

81 [~~(i) the qualifications, experience, and background of each firm submitting a proposal;]~~

82 [~~(ii) the specific individuals assigned to the project and the time commitments of each~~  
83 ~~to the project; and]~~

84 [~~(iii) the project schedule and the approach to the project that the firm will take; and]~~

85 [~~(b) may engage the services of a professional architect, engineer, or surveyor based on~~

86 ~~the criteria under Subsection (3)(a) rather than solely on lowest cost.]~~

87 (2) The procurement of design professional services is governed by Title 63G, Chapter  
88 6a, Part 15, Design Professional Services.

89 Section 2. Section **63G-6a-103** is amended to read:

90 **63G-6a-103. Definitions.**

91 As used in this chapter:

92 [~~(1) "Architect-engineer services" means:~~]

93 [~~(a) professional services within the scope of the practice of architecture as defined in~~  
94 ~~Section 58-3a-102;~~]

95 [~~(b) professional engineering as defined in Section 58-22-102; or~~]

96 [~~(c) master planning and programming services.]~~

97 [~~(2)~~] (1) "Bidder" means a person who responds to an invitation for bids.

98 [~~(3)~~] (2) "Change directive" means a written order signed by the procurement officer  
99 that directs the contractor to suspend work or make changes, as authorized by contract, without  
100 the consent of the contractor.

101 [~~(4)~~] (3) "Change order" means a written alteration in specifications, delivery point,  
102 rate of delivery, period of performance, price, quantity, or other provisions of a contract, upon  
103 mutual agreement of the parties to the contract.

104 [~~(5)~~] (4) "Chief procurement officer" means the chief procurement officer appointed  
105 under Subsection 63G-6a-302(1).

106 [~~(6)~~] (5) "Conducting procurement unit" means a procurement unit that conducts all  
107 aspects of a procurement:

108 (a) except:

109 (i) reviewing a solicitation to verify that it is in proper form; and

110 (ii) causing the publication of a notice of a solicitation; and

111 (b) including:

112 (i) preparing any solicitation document;

113 (ii) appointing an evaluation committee;

114 (iii) conducting the evaluation process, except as provided in Subsection  
115 [63G-6a-707\(5\)\(b\)](#) relating to scores calculated for costs of proposals;

116 (iv) selecting and recommending the person to be awarded a contract;

117 (v) negotiating the terms and conditions of a contract, subject to the issuing  
118 procurement unit's approval; and

119 (vi) administering a contract.

120 ~~[(7)]~~ (6) (a) "Construction" means the process of building, renovating, altering,  
121 improving, or repairing a public building or public work.

122 (b) "Construction" does not include the routine operation, routine repair, or routine  
123 maintenance of an existing structure, building, or real property.

124 ~~[(8)]~~ (7) (a) "Construction manager/general contractor" means a contractor who enters  
125 into a contract for the management of a construction project when the contract allows the  
126 contractor to subcontract for additional labor and materials that are not included in the  
127 contractor's cost proposal submitted at the time of the procurement of the contractor's services.

128 (b) "Construction manager/general contractor" does not include a contractor whose  
129 only subcontract work not included in the contractor's cost proposal submitted as part of the  
130 procurement of the contractor's services is to meet subcontracted portions of change orders  
131 approved within the scope of the project.

132 ~~[(9)]~~ (8) "Contract" means an agreement [for the procurement or disposal of a  
133 procurement item.

134 ~~[(10)]~~ (9) "Contractor" means a person who is awarded a contract with a procurement  
135 unit.

136 ~~[(11)]~~ (10) "Cooperative procurement" means procurement conducted by, or on behalf  
137 of:

138 (a) more than one procurement unit; or

139 (b) a procurement unit and a cooperative purchasing organization.

140 ~~[(12)]~~ (11) "Cost-plus-a-percentage-of-cost contract" means a contract where the  
141 contractor is paid a percentage over and above the contractor's actual expenses or costs.

142            [(13)] (12) "Cost-reimbursement contract" means a contract under which a contractor  
143 is reimbursed for costs which are allowed and allocated in accordance with the contract terms  
144 and the provisions of this chapter, and a fee, if any.

145            [(14)] (13) "Days" means calendar days, unless expressly provided otherwise.

146            [(15)] (14) "Definite quantity contract" means a fixed price contract that provides for  
147 the supply of a specified amount of goods over a specified period, with deliveries scheduled  
148 according to a specified schedule.

149            [(16)] (15) "Design-build" means the procurement of [~~architect-engineer~~] design  
150 professional services and construction by the use of a single contract with the design-build  
151 provider.

152            (16) "Design professional" means:

153            (a) an individual licensed as an architect under Title 58, Chapter 3a, Architects  
154 Licensing Act; or

155            (b) an individual licensed as a professional engineer or professional land surveyor  
156 under Title 58, Chapter 22, Professional Engineers and Professional Land Surveyors Licensing  
157 Act.

158            (17) "Design professional services" means:

159            (a) professional services within the scope of the practice of architecture as defined in  
160 Section 58-3a-102;

161            (b) professional engineering as defined in Section 58-22-102; or

162            (c) master planning and programming services.

163            [(17)] (18) "Director" means the director of the division.

164            [(18)] (19) "Established catalogue price" means the price included in a catalogue, price  
165 list, schedule, or other form that:

166            (a) is regularly maintained by a manufacturer or contractor;

167            (b) is either published or otherwise available for inspection by customers; and

168            (c) states prices at which sales are currently or were last made to a significant number  
169 of any category of buyers or buyers constituting the general buying public for the supplies or

170 services involved.

171 ~~[(19)]~~ (20) "Fixed price contract" means a contract that provides a price, for each  
172 procurement item obtained under the contract, that is not subject to adjustment except to the  
173 extent that:

174 (a) the contract provides, under circumstances specified in the contract, for an  
175 adjustment in price that is not based on cost to the contractor; or

176 (b) an adjustment is required by law.

177 ~~[(20)]~~ (21) "Fixed price contract with price adjustment" means a fixed price contract  
178 that provides for an upward or downward revision of price, precisely described in the contract,  
179 that:

180 (a) is based on the consumer price index or another commercially acceptable index,  
181 source, or formula; and

182 (b) is not based on a percentage of the cost to the contractor.

183 ~~[(21)]~~ (22) (a) "Grant" means furnishing, by a public entity or by any other public or  
184 private source, financial or other assistance to a person to support a program authorized by law.

185 (b) "Grant" does not include:

186 (i) an award whose primary purpose is to procure an end product or procurement item;

187 or

188 (ii) a contract that is awarded as a result of a procurement or a procurement process.

189 ~~[(22)]~~ (23) "Head of a procurement unit" means:

190 (a) as it relates to a legislative procurement unit, any person designated by rule made  
191 by the applicable rulemaking authority;

192 (b) as it relates to an executive branch procurement unit:

193 (i) the director of a division; or

194 (ii) any other person designated by the board, by rule;

195 (c) as it relates to a judicial procurement unit:

196 (i) the Judicial Council; or

197 (ii) any other person designated by the Judicial Council, by rule;

- 198 (d) as it relates to a local government procurement unit:
- 199 (i) the legislative body of the local government procurement unit; or
- 200 (ii) any other person designated by the local government procurement unit;
- 201 (e) as it relates to a local district, the board of trustees of the local district or a designee
- 202 of the board of trustees;
- 203 (f) as it relates to a special service district, the governing body of the special service
- 204 district or a designee of the governing body;
- 205 (g) as it relates to a local building authority, the board of directors of the local building
- 206 authority or a designee of the board of directors;
- 207 (h) as it relates to a conservation district, the board of supervisors of the conservation
- 208 district or a designee of the board of supervisors;
- 209 (i) as it relates to a public corporation, the board of directors of the public corporation
- 210 or a designee of the board of directors;
- 211 (j) as it relates to a school district or any school or entity within a school district, the
- 212 board of the school district, or the board's designee;
- 213 (k) as it relates to a charter school, the individual or body with executive authority over
- 214 the charter school, or the individual's or body's designee;
- 215 (l) as it relates to an institution of higher education of the state, the president of the
- 216 institution of higher education, or the president's designee; or
- 217 (m) as it relates to a public transit district, the board of trustees or a designee of the
- 218 board of trustees.

219 ~~[(23)]~~ (24) "Indefinite quantity contract" means a fixed price contract that:

- 220 (a) is for an indefinite amount of procurement items to be supplied as ordered by a
- 221 procurement unit; and
- 222 (b) (i) does not require a minimum purchase amount; or
- 223 (ii) provides a maximum purchase limit.

224 ~~[(24)]~~ (25) "Independent procurement authority" means authority granted to a

225 procurement unit under Subsection [63G-6a-106\(4\)\(a\)](#).



226            [~~(25)~~] (26) "Invitation for bids" includes all documents, including documents that are  
227 attached or incorporated by reference, used for soliciting bids to provide a procurement item to  
228 a procurement unit.

229            [~~(26)~~] (27) "Issuing procurement unit" means a procurement unit that:

230            (a) reviews a solicitation to verify that it is in proper form;

231            (b) causes the notice of a solicitation to be published; and

232            (c) negotiates the terms and conditions of a contract.

233            [~~(27)~~] (28) "Labor hour contract" is a contract where:

234            (a) the supplies and materials are not provided by, or through, the contractor; and

235            (b) the contractor is paid a fixed rate that includes the cost of labor, overhead, and  
236 profit for a specified number of labor hours or days.

237            [~~(28)~~] (29) "Multiple award contracts" means the award of a contract for an indefinite  
238 quantity of a procurement item to more than one bidder or offeror.

239            [~~(29)~~] (30) "Multiyear contract" means a contract that extends beyond a one-year  
240 period, including a contract that permits renewal of the contract, without competition, beyond  
241 the first year of the contract.

242            [~~(30)~~] (31) "Municipality" means a city or a town.

243            [~~(31)~~] (32) "Offeror" means a person who responds to a request for proposals.

244            [~~(32)~~] (33) "Preferred bidder" means a bidder that is entitled to receive a reciprocal  
245 preference under the requirements of this chapter.

246            [~~(33)~~] (34) (a) "Procure" or "procurement" means buying, purchasing, renting, leasing,  
247 leasing with an option to purchase, or otherwise acquiring a procurement item.

248            (b) "Procure" or "procurement" includes all functions that pertain to the obtaining of a  
249 procurement item, including:

250            (i) the description of requirements;

251            (ii) the selection process;

252            (iii) solicitation of sources;

253            (iv) the preparation for soliciting a procurement item; and

- 254 (v) the award of a contract.
- 255 [~~(34)~~] (35) "Procurement item" means a supply, a service, construction, or technology.
- 256 [~~(35)~~] (36) "Procurement officer" means:
- 257 (a) as it relates to a procurement unit with independent procurement authority:
- 258 (i) the head of the procurement unit;
- 259 (ii) a designee of the head of the procurement unit; or
- 260 (iii) a person designated by rule made by the applicable rulemaking authority; or
- 261 (b) as it relates to the division or a procurement unit without independent procurement
- 262 authority, the chief procurement officer.
- 263 [~~(36)~~] (37) "Professional service" means a service that requires a high degree of
- 264 specialized knowledge and discretion in the performance of the service, including:
- 265 (a) legal services;
- 266 (b) consultation services;
- 267 (c) architectural services;
- 268 (d) engineering;
- 269 (e) design;
- 270 (f) underwriting;
- 271 (g) bond counsel;
- 272 (h) financial advice;
- 273 (i) construction management;
- 274 (j) medical services;
- 275 (k) psychiatric services; or
- 276 (l) counseling services.
- 277 [~~(37)~~] (38) "Protest officer" means:
- 278 (a) as it relates to the division or a procurement unit with independent procurement
- 279 authority:
- 280 (i) the head of the procurement unit;
- 281 (ii) a designee of the head of the procurement unit; or

282 (iii) a person designated by rule made by the applicable rulemaking authority; or

283 (b) as it relates to a procurement unit without independent procurement authority, the  
284 chief procurement officer or the chief procurement officer's designee.

285 [~~38~~] (39) "Request for information" means a nonbinding process where a  
286 procurement unit requests information relating to a procurement item.

287 [~~39~~] (40) "Request for proposals" includes all documents, including documents that  
288 are attached or incorporated by reference, used for soliciting proposals to provide a  
289 procurement item to a procurement unit.

290 [~~40~~] (41) "Request for statement of qualifications" means all documents used to  
291 solicit information about the qualifications of the person interested in responding to a potential  
292 procurement, including documents attached or incorporated by reference.

293 [~~41~~] (42) "Requirements contract" means a contract:

294 (a) where a contractor agrees to provide a procurement unit's entire requirements for  
295 certain procurement items at prices specified in the contract during the contract period; and

296 (b) that:

297 (i) does not require a minimum purchase amount; or

298 (ii) provides a maximum purchase limit.

299 [~~42~~] (43) "Responsible" means being capable, in all respects, of:

300 (a) meeting all the requirements of a solicitation; and

301 (b) fully performing all the requirements of the contract resulting from the solicitation,  
302 including being financially solvent with sufficient financial resources to perform the contract.

303 [~~43~~] (44) "Responsive" means conforming in all material respects to the invitation for  
304 bids or request for proposals.

305 [~~44~~] (45) "Sealed" means manually or electronically sealed and submitted bids or  
306 proposals.

307 [~~45~~] (46) (a) "Services" means the furnishing of labor, time, or effort by a contractor,  
308 not involving the delivery of a specific end product other than a report that is incidental to the  
309 required performance.

310 (b) "Services" does not include an employment agreement or a collective bargaining  
311 agreement.

312 [~~(46)~~] (47) "Sole source contract" means a contract resulting from a sole source  
313 procurement.

314 [~~(47)~~] (48) "Sole source procurement" means a procurement without competition  
315 pursuant to a determination under Subsection 63G-6a-802(2)(a) that there is only one source  
316 for the procurement item.

317 [~~(48)~~] (49) "Solicitation" means an invitation for bids, request for proposals, notice of a  
318 sole source procurement, request for statement of qualifications, request for information, or any  
319 document used to obtain bids, proposals, pricing, qualifications, or information for the purpose  
320 of entering into a procurement contract.

321 [~~(49)~~] (50) "Specification" means any description of the physical or functional  
322 characteristics, or nature of a procurement item included in an invitation for bids or a request  
323 for proposals, or otherwise specified or agreed to by a procurement unit, including a description  
324 of:

325 (a) a requirement for inspecting or testing a procurement item; or

326 (b) preparing a procurement item for delivery.

327 [~~(50)~~] (51) "Standard procurement process" means one of the following methods of  
328 obtaining a procurement item:

329 (a) bidding, as described in Part 6, Bidding;

330 (b) request for proposals, as described in Part 7, Request for Proposals; or

331 (c) small purchases, in accordance with the requirements established under Section  
332 63G-6a-408.

333 [~~(51)~~] (52) "State cooperative contract" means a contract awarded by the division for  
334 and in behalf of all public entities.

335 [~~(52)~~] (53) "Statement of qualifications" means a written statement submitted to a  
336 procurement unit in response to a request for statement of qualifications.

337 [~~(53)~~] (54) (a) "Subcontractor" means a person under contract with a contractor or

338 another subcontractor to provide services or labor for design or construction.

339 (b) "Subcontractor" includes a trade contractor or specialty contractor.

340 (c) "Subcontractor" does not include a supplier who provides only materials,  
341 equipment, or supplies to a contractor or subcontractor.

342 [~~54~~] (55) "Supplies" means all property, including equipment, materials, and printing.

343 [~~55~~] (56) "Tie bid" means that the lowest responsive and responsible bids are  
344 identical in price.

345 [~~56~~] (57) "Time and materials contract" means a contract where the contractor is  
346 paid:

347 (a) the actual cost of direct labor at specified hourly rates;

348 (b) the actual cost of materials and equipment usage; and

349 (c) an additional amount, expressly described in the contract, to cover overhead and  
350 profit, that is not based on a percentage of the cost to the contractor.

351 Section 3. Section **63G-6a-104** is amended to read:

352 **63G-6a-104. Definitions relating to governmental bodies.**

353 As used in this chapter:

354 (1) "Applicable rulemaking authority" means:

355 (a) as it relates to a legislative procurement unit, the Legislative Management

356 Committee, which shall adopt a policy establishing requirements applicable to a legislative  
357 procurement unit;

358 (b) as it relates to a judicial procurement unit, the Judicial Council;

359 (c) as it relates to an executive branch procurement unit, except to the extent provided  
360 in Subsections (1)(d) through (g), the board;

361 (d) as it relates to the State Building Board, created in Section **63A-5-101**, the State  
362 Building Board, but only to the extent that the rules relate to procurement authority expressly  
363 granted to the State Building Board by statute;

364 (e) as it relates to the Division of Facilities Construction and Management, created in  
365 Section **63A-5-201**, the director of the Division of Facilities Construction and Management,

366 but only to the extent that the rules relate to procurement authority expressly granted to the  
367 Division of Facilities Construction and Management by statute;

368 (f) as it relates to the Office of the Attorney General, the attorney general, but only to  
369 the extent that the rules relate to procurement authority expressly granted to the attorney  
370 general by statute;

371 (g) as it relates to the Department of Transportation, created in Section 72-1-201, the  
372 executive director of the Department of Transportation, but only to the extent that the rules  
373 relate to procurement authority expressly granted to the Department of Transportation by  
374 statute;

375 (h) as it relates to a local government procurement unit, the legislative body of the local  
376 government procurement unit, not as a delegation of authority from the Legislature, but under  
377 the local government procurement unit's own legislative authority;

378 (i) as it relates to a school district or a public school, the Utah State Procurement Policy  
379 Board, except to the extent that a school district makes its own nonadministrative rules, with  
380 respect to a particular subject, that do not conflict with the provisions of this chapter;

381 (j) as it relates to a state institution of higher education, the State Board of Regents;

382 (k) as it relates to a public transit district, the chief executive of the public transit  
383 district;

384 (l) as it relates to a local district or a special service district:

385 (i) before January 1, 2015, the board of trustees of the local district or the governing  
386 body of the special service district; or

387 (ii) on or after January 1, 2015, the board, except to the extent that the board of trustees  
388 of the local district or the governing body of the special service district makes its own rules:

389 (A) with respect to a subject addressed by board rules; or

390 (B) that are in addition to board rules; or

391 (m) as it relates to a procurement unit, other than a procurement unit described in  
392 Subsections (1)(a) through (l), the board.

393 (2) "Board" means the Utah State Procurement Policy Board, created in Section

394 63G-6a-202.

395 (3) "Building board" means the State Building Board created in Section 63A-5-101.

396 (4) "Conservation district" is as defined in Section 17D-3-102.

397 (5) "Cooperative purchasing organization" means an organization, association, or  
398 alliance of purchasers established to combine purchasing power in order to obtain the best  
399 value for the purchasers by engaging in procurements in accordance with Section 63G-6a-2105.

400 (6) "Division" means the Division of Purchasing and General Services.

401 (7) "Educational procurement unit" means:

402 (a) a school district;

403 (b) a public school, including a local school board or a charter school;

404 (c) Utah Schools for the Deaf and Blind;

405 (d) the Utah Education and Telehealth Network; or

406 (e) an institution of higher education of the state.

407 (8) "Executive branch procurement unit" means each department, division, office,  
408 bureau, agency, or other organization within the state executive branch, including the division  
409 and the attorney general's office.

410 (9) "Judicial procurement unit" means:

411 (a) the Utah Supreme Court;

412 (b) the Utah Court of Appeals;

413 (c) the Judicial Council;

414 (d) a state judicial district; or

415 (e) each office, committee, subcommittee, or other organization within the state  
416 judicial branch.

417 (10) "Legislative procurement unit" means:

418 (a) the Legislature;

419 (b) the Senate;

420 (c) the House of Representatives;

421 (d) a staff office of an entity described in Subsection (10)(a), (b), or (c); or

422 (e) each office, committee, subcommittee, or other organization within the state  
423 legislative branch.

424 (11) "Local building authority" is as defined in Section 17D-2-102.

425 (12) "Local district" is as defined in Section 17B-1-102.

426 (13) "Local government procurement unit" means:

427 (a) a county or municipality, and each office or agency of the county or municipality,  
428 unless the county or municipality adopts its own procurement code by ordinance;

429 (b) a county or municipality, and each office or agency of the county or municipality,  
430 that has adopted this entire chapter by ordinance; or

431 (c) a county or municipality, and each office or agency of the county or municipality,  
432 that has adopted a portion of this chapter by ordinance, to the extent that the term is used in the  
433 adopted portion of this chapter.

434 (14) "Nonadopting local government procurement unit" means:

435 (a) a county or municipality that has not adopted Part 16, Controversies and Protests,  
436 Part 17, Procurement Appeals Board, Part 18, Appeals to Court and Court Proceedings, and  
437 Part 19, General Provisions Related to Protest or Appeal; and

438 (b) each office or agency of a county or municipality described in Subsection (14)(a).

439 [~~14~~] (15) (a) "Procurement unit" means:

440 (i) a legislative procurement unit;

441 (ii) an executive branch procurement unit;

442 (iii) a judicial procurement unit;

443 (iv) an educational procurement unit;

444 (v) a local government procurement unit;

445 (vi) a local district;

446 (vii) a special service district;

447 (viii) a local building authority;

448 (ix) a conservation district;

449 (x) a public corporation; or



450 (xi) a public transit district.

451 (b) "Procurement unit" does not include a political subdivision created under Title 11,  
452 Chapter 13, Interlocal Cooperation Act.

453 ~~[(15)]~~ (16) "Public corporation" is as defined in Section [63E-1-102](#).

454 ~~[(16)]~~ (17) "Public entity" means any state government entity or a political subdivision  
455 of the state, including:

456 (a) a procurement unit;

457 (b) a municipality or county, regardless of whether the municipality or county has  
458 adopted this chapter or any part of this chapter; and

459 (c) any other government entity located in Utah that expends public funds.

460 ~~[(17)]~~ (18) "Public transit district" means a public transit district organized under Title  
461 17B, Chapter 2a, Part 8, Public Transit District Act.

462 ~~[(18)]~~ (19) "Special service district" is as defined in Section [17D-1-102](#).

463 Section 4. Section **63G-6a-105** is amended to read:

464 **63G-6a-105. Application of chapter.**

465 (1) The provisions of this chapter that are enacted on May 1, 2013, apply only to a  
466 procurement advertised, or begun on or after May 1, 2013, unless the parties agree to have the  
467 provisions apply with respect to a procurement that was advertised or begun before May 1,  
468 2013, but is not completed before May 1, 2013.

469 (2) (a) Except as provided in Section [63G-6a-107](#), this chapter shall apply to every  
470 expenditure of public funds irrespective of the source of the funds, including federal assistance,  
471 by any procurement unit, under any contract.

472 (b) The provisions of this chapter do not apply to a public entity that is not a  
473 procurement unit.

474 (3) ~~[Except as provided in Subsection [17B-1-108](#)(3) relating to local districts, the]~~ The  
475 following procurement units shall adopt ordinances or resolutions relating to the procurement  
476 of ~~[architect-engineer]~~ design professional services not inconsistent with the provisions of Part  
477 15, ~~[Architect-Engineer]~~ Design Professional Services:

478 (a) an educational procurement unit;

479 (b) a conservation district;

480 (c) a local building authority;

481 (d) a local district;

482 (e) a public corporation; or

483 (f) a special service district.

484 (4) Any section of this chapter, or its implementing regulations, may be adopted by:

485 (a) a county;

486 (b) a municipality; or

487 (c) the Utah Housing Corporation.

488 (5) Rules adopted under this chapter shall be consistent with the provisions of this  
489 chapter.

490 (6) An applicable rulemaking authority or a procurement unit may not adopt rules,  
491 policies, or regulations that are inconsistent with this chapter.

492 (7) Unless otherwise provided by statute, this chapter does not apply to procurement of  
493 real property.

494 Section 5. Section **63G-6a-106** is amended to read:

495 **63G-6a-106. Procurement units with specific statutory procurement authority --**  
496 **Independent procurement authority.**

497 (1) A procurement unit with procurement authority under the following provisions has  
498 independent procurement authority to the extent of the applicable provisions and for the  
499 procurement items specified in the applicable provisions:

500 (a) Title 53B, State System of Higher Education;

501 (b) Title 63A, Chapter 5, State Building Board - Division of Facilities Construction  
502 and Management;

503 (c) Title 67, Chapter 5, Attorney General;

504 (d) Title 72, Transportation Code; and

505 (e) Title 78A, Chapter 5, District Court.

506 (2) Except as otherwise provided in Sections 63G-6a-105 and 63G-6a-107, a  
507 procurement unit shall conduct a procurement in accordance with this chapter.

508 (3) (a) The Department of Transportation may make rules governing the procurement  
509 of highway construction or improvement.

510 (b) The applicable rulemaking authority for a public transit district may make rules  
511 governing the procurement of a transit construction project or a transit improvement project.

512 (c) This Subsection (3) supersedes Subsections (1) and (2).

513 (4) (a) A procurement unit listed in Subsection (4)(b) may, without the supervision,  
514 interference, oversight, control, or involvement of the division or the chief procurement officer,  
515 but in accordance with the requirements of this chapter:

516 (i) engage in a standard procurement process;

517 (ii) procure an item under an exception, as provided in this chapter, to the requirement  
518 to use a standard procurement process; or

519 (iii) otherwise engage in an act authorized or required by this chapter.

520 (b) The procurement units to which Subsection (4)(a) applies are:

521 (i) a legislative procurement unit;

522 (ii) a judicial procurement unit;

523 (iii) an educational procurement unit;

524 (iv) a local government procurement unit;

525 (v) a conservation district;

526 (vi) a local building authority;

527 (vii) a local district;

528 (viii) a public corporation;

529 (ix) a special service district;

530 (x) a public transit district; and

531 (xi) a procurement unit referred to in Subsection (1), to the extent authorized in  
532 Subsection (1).

533 (c) A procurement unit with independent procurement authority shall comply with the

534 requirements of this chapter.

535 (d) Notwithstanding Subsection (4)(a), a procurement unit with independent  
536 procurement authority may agree in writing with the division to extend the authority of the  
537 division or the chief procurement officer to the procurement unit, as provided in the agreement.

538 (e) At any stage of the procurement process, a head of a procurement unit with  
539 independent procurement authority who determines that a procurement over which the  
540 procurement unit has authority is out of compliance with this chapter or applicable rules may:

541 (i) correct or amend the procurement to bring it into compliance; or

542 (ii) cancel the procurement, if the head of the procurement unit determines that it is:

543 (A) not feasible to bring the procurement into compliance; or

544 (B) in the best interest of the procurement unit to cancel the procurement.

545 (f) If, at any time during the term of a contract awarded by a procurement unit with

546 independent procurement authority, the head of the procurement unit determines that the

547 contract is out of compliance with this chapter or applicable rules, the head of the procurement

548 unit may correct or amend the contract to bring it into compliance or cancel the contract:

549 (i) if the head of the procurement unit determines that correcting, amending, or

550 canceling the contract is in the best interest of the procurement unit; and

551 (ii) after consulting with legal counsel.

552 (5) (a) The attorney general may, in accordance with the provisions of this chapter, but  
553 without involvement by the division or the chief procurement officer:

554 (i) retain outside counsel; or

555 (ii) procure litigation support services, including retaining an expert witness.

556 (b) A procurement unit with independent procurement authority that is not represented  
557 by the attorney general's office may, in accordance with the provisions of this chapter, but  
558 without involvement by the division or the chief procurement officer:

559 (i) retain outside counsel; or

560 (ii) procure litigation support services, including retaining an expert witness.

561 (6) The state auditor's office may, in accordance with the provisions of this chapter, but

562 without involvement by the division or the chief procurement officer, procure audit services.

563 (7) The state treasurer may, in accordance with the provisions of this chapter, but  
564 without involvement by the division or the chief procurement officer, procure:

565 (a) deposit [~~and investment~~] services; and

566 (b) services related to issuing bonds.

567 Section 6. Section **63G-6a-107** is amended to read:

568 **63G-6a-107. Exemptions from chapter -- Compliance with other provisions.**

569 (1) Except for Part 24, Unlawful Conduct and Penalties, the provisions of this chapter  
570 do not apply to:

571 (a) funds administered under the Percent-for-Art Program of the Utah Percent-for-Art  
572 Act;

573 (b) [~~grants~~] a grant awarded by the state [~~or contracts between the state and any of the~~  
574 ~~following~~];

575 [~~(i) an educational procurement unit;~~]

576 [~~(ii) a conservation district;~~]

577 [~~(iii) a local building authority;~~]

578 [~~(iv) a local district;~~]

579 [~~(v) a public corporation;~~]

580 [~~(vi) a special service district;~~]

581 [~~(vii) a public transit district; or~~]

582 [~~(viii) two or more of the entities described in Subsections (1)(b)(i) through (vii),~~  
583 ~~acting under legislation that authorizes intergovernmental cooperation;~~]

584 (c) a contract between procurement units;

585 [~~(e)~~] (d) medical supplies or medical equipment, including service agreements for

586 medical equipment, obtained through a purchasing consortium by the Utah State Hospital, the

587 Utah State Developmental Center, the University of Utah Hospital, or any other hospital owned

588 by the state or a political subdivision of the state, if:

589 (i) the consortium uses a competitive procurement process; and

590 (ii) the chief administrative officer of the hospital makes a written finding that the  
591 prices for purchasing medical supplies and medical equipment through the consortium are  
592 competitive with market prices;

593 ~~[(d)]~~ (e) the purchase of firefighting supplies or equipment by the Division of Forestry,  
594 Fire, and State Lands, created in Section 65A-1-4, through the federal General Services  
595 Administration or the National Fire Cache system;

596 ~~[(e)]~~ (f) goods purchased for resale to the public; ~~[or]~~

597 ~~[(f)]~~ (g) the Division of Parks and Recreation, during a fiscal emergency, as defined by  
598 Subsection 79-4-1102(1), if the division is acting under the authority described in Sections  
599 79-4-1101 through 79-4-1103[-]; or

600 (h) activities related to the management of investments by a public entity granted  
601 investment authority by law.

602 (2) This chapter does not prevent a procurement unit from complying with the terms  
603 and conditions of any grant, gift, or bequest that is otherwise consistent with law.

604 ~~[(3) This chapter does not apply to any action taken by a majority of both houses of the~~  
605 ~~Legislature.]~~

606 ~~[(4)]~~ (3) Notwithstanding any conflicting provision of this chapter, when a  
607 procurement involves the expenditure of federal or state assistance, federal contract funds,  
608 local matching funds, or federal financial participation funds, the procurement unit shall  
609 comply with mandatory applicable federal or state law and regulations not reflected in this  
610 chapter.

611 ~~[(5)]~~ (4) This chapter does not supersede the requirements for retention or withholding  
612 of construction proceeds and release of construction proceeds as provided in Section 13-8-5.

613 Section 7. Section 63G-6a-204 is amended to read:

614 **63G-6a-204. Applicability of rules and regulations of Utah State Procurement**  
615 **Policy Board and State Building Board -- Report to interim committee.**

616 (1) Except as provided in Subsection (2), rules made by the board under this chapter  
617 shall govern all procurement units for which the board is the applicable rulemaking authority.

618 (2) The building board rules governing procurement of construction,  
619 [~~architect-engineer~~] design professional services, and leases apply to the procurement of  
620 construction, [~~architect-engineer~~] design professional services, and leases of real property by  
621 the Division of Facilities Construction and Management.

622 (3) An applicable rulemaking authority may make its own rules, consistent with this  
623 chapter, governing procurement by a person over which the applicable rulemaking authority  
624 has rulemaking authority.

625 (4) The board shall make a report on or before July 1 of each year to a legislative  
626 interim committee, designated by the Legislative Management Committee created under  
627 Section 36-12-6, on the establishment, implementation, and enforcement of the rules made  
628 under Section 63G-6a-203.

629 (5) Notwithstanding Subsection 63G-3-301(13)(b), an applicable rulemaking authority  
630 is required to initiate rulemaking proceedings, for rules required to be made under this chapter,  
631 on or before:

632 (a) May 13, 2014, if the applicable rulemaking authority is the board; or

633 (b) January 1, 2015, for each other applicable rulemaking authority.

634 Section 8. Section 63G-6a-303 is amended to read:

635 **63G-6a-303. Duties and authority of chief procurement officer.**

636 (1) Except as otherwise specifically provided in this chapter, the chief procurement  
637 officer serves as the central procurement officer of the state and shall:

638 (a) adopt office policies governing the internal functions of the division;

639 (b) procure or supervise each procurement over which the chief procurement officer  
640 has authority;

641 (c) establish and maintain programs for the inspection, testing, and acceptance of each  
642 procurement item over which the chief procurement officer has authority;

643 (d) prepare statistical data concerning each procurement and procurement usage of a  
644 state procurement unit;

645 (e) ensure that:

646 (i) before approving a procurement not covered by an existing statewide contract for  
647 information technology or telecommunications supplies or services, the chief information  
648 officer and the agency have stated in writing to the division that the needs analysis required in  
649 Section 63F-1-205 was completed, unless the procurement is approved in accordance with  
650 Title 63M, Chapter 1, Part 26, Government Procurement Private Proposal Program; and

651 (ii) the oversight authority required by Subsection [~~(5)(a)~~] (1)(e)(i) is not delegated  
652 outside the division;

653 (f) provide training to procurement units and to persons who do business with  
654 procurement units;

655 (g) if the chief procurement officer determines that a procurement over which the chief  
656 procurement officer has authority is out of compliance with this chapter or board rules:

657 (i) correct or amend the procurement to bring it into compliance; or

658 (ii) cancel the procurement, if:

659 (A) it is not feasible to bring the procurement into compliance; or

660 (B) the chief procurement officer determines that it is in the best interest of the state to  
661 cancel the procurement; and

662 (h) if the chief procurement officer determines that a contract over which the chief  
663 procurement officer has authority is out of compliance with this chapter or board rules, correct  
664 or amend the contract to bring it into compliance or cancel the contract:

665 (i) if the chief procurement officer determines that correcting, amending, or canceling  
666 the contract is in the best interest of the state; and

667 (ii) after consultation with the attorney general's office.

668 (2) The chief procurement officer may:

669 (a) correct, amend, or cancel a procurement as provided in Subsection (1)(g) at any  
670 stage of the procurement process; and

671 (b) correct, amend, or cancel a contract as provided in Subsection (1)(h) at any time  
672 during the term of the contract.

673 Section 9. Section 63G-6a-402 is amended to read:



674           **63G-6a-402. Procurement unit required to comply with Utah Procurement Code**  
675 **and applicable rules -- Rulemaking authority -- Reporting.**

676           (1) Except as otherwise provided in Section 63G-6a-107, Section 63G-6a-403, Part 8,  
677 Exceptions to Procurement Requirements, or elsewhere in this chapter, a procurement unit may  
678 not obtain a procurement item, unless:

679           (a) if the procurement unit is the division or a procurement unit with independent  
680 procurement authority, the procurement unit:

681           (i) uses a standard procurement process or an exception to a standard procurement  
682 process, described in Part 8, Exceptions to Procurement Requirements; and

683           (ii) complies with:

684           (A) the requirements of this chapter; and

685           (B) the rules made pursuant to this chapter by the applicable rulemaking authority;

686           (b) if the procurement unit is a county, a municipality, or the Utah Housing

687 Corporation, the procurement unit complies with:

688           (i) the requirements of this chapter that are adopted by the procurement unit; and

689           (ii) all other procurement requirements that the procurement unit is required to comply  
690 with; or

691           (c) if the procurement unit is not a procurement unit described in Subsection (1)(a) or  
692 (b), the procurement unit:

693           (i) obtains the procurement item under the direction and approval of the division,  
694 unless otherwise provided by a rule made by the board;

695           (ii) uses a standard procurement process; and

696           (iii) complies with:

697           (A) the requirements of this chapter; and

698           (B) the rules made pursuant to this chapter by the applicable rulemaking authority.

699           (2) Subject to Subsection (3), the applicable rulemaking authority shall make rules  
700 relating to the management and control of procurements and procurement procedures by a  
701 procurement unit.

702 (3) (a) Rules made under Subsection (2) shall ensure compliance with the federal  
703 contract prohibition provisions of the Sudan Accountability and Divestment Act of 2007 (Pub.  
704 L. No. 110-174) that prohibit contracting with a person doing business in Sudan.

705 (b) The State Building Board rules governing procurement of construction,  
706 [~~architect-engineer~~] design professional services, and leases apply to the procurement of  
707 construction, [~~architect-engineer~~] design professional services, and leases of real property by  
708 the Division of Facilities Construction and Management.

709 (4) An applicable rulemaking authority that is subject to Title 63G, Chapter 3, Utah  
710 Administrative Rulemaking Act, shall make the rules described in this chapter in accordance  
711 with the provisions of Title 63G, Chapter 3, Utah Administrative Rulemaking Act.

712 (5) The State Building Board shall make a report on or before July 1 of each year to a  
713 legislative interim committee, designated by the Legislative Management Committee created  
714 under Section [36-12-6](#), on the establishment, implementation, and enforcement of the rules  
715 made by the State Building Board under this chapter.

716 (6) The rules of the applicable rulemaking authority for the executive branch  
717 procurement unit shall require, for each contract and request for proposals, the inclusion of a  
718 clause that requires the issuing procurement unit, for the duration of the contract, to make  
719 available contact information of the winning contractor to the Department of Workforce  
720 Services in accordance with Section [35A-2-203](#). This requirement does not preclude a  
721 contractor from advertising job openings in other forums throughout the state.

722 Section 10. Section **63G-6a-408** is amended to read:

723 **63G-6a-408. Small purchases.**

724 (1) As used in this section:

725 (a) "Annual cumulative threshold" means the maximum total annual amount,  
726 established by the applicable rulemaking authority under Subsection (2)(a)(i), that a  
727 procurement unit may expend to obtain procurement items from the same source under this  
728 section.

729 (b) "Individual procurement threshold" means the maximum amount, established by

730 the applicable rulemaking authority under Subsection (2)(a)(ii), for which a procurement unit  
731 may purchase a procurement item under this section.

732 (c) "Single procurement aggregate threshold" means the maximum total amount,  
733 established by the applicable rulemaking authority under Subsection (2)(a)(iii), that a  
734 procurement unit may expend to obtain multiple procurement items from one source at one  
735 time under this section.

736 (2) (a) The applicable rulemaking authority may make rules governing small purchases  
737 of any procurement item, including[-] construction, job order contracting, design professional  
738 services, other professional services, information technology, and goods.

739 (b) Rules under Subsection (2)(a) may include provisions:

740 [~~(a)~~] (i) establishing expenditure thresholds, including:

741 [~~(i)~~] (A) an annual cumulative threshold;

742 [~~(ii)~~] (B) an individual procurement threshold; and

743 [~~(iii)~~] (C) a single procurement aggregate threshold;

744 [~~(b)~~] (ii) establishing procurement requirements relating to the thresholds described in  
745 Subsection (2)[~~(a)~~](b)(i); and

746 [~~(c)~~] (iii) providing for the use of electronic, telephone, or written quotes.

747 (3) Expenditures made under this section by a procurement unit may not exceed a  
748 threshold established by the applicable rulemaking authority, unless the chief procurement  
749 officer or the head of a procurement unit with independent procurement authority gives written  
750 authorization to exceed the threshold that includes the reasons for exceeding the threshold.

751 (4) Except as provided in Subsection (5), an executive branch procurement unit may  
752 not obtain a procurement item through a small purchase standard procurement process if the  
753 procurement item may be obtained through a state cooperative contract or a contract awarded  
754 by the chief procurement officer under Subsection [63G-6a-2105\(1\)](#).

755 (5) Subsection (4) does not apply if:

756 (a) the procurement item is obtained for an unanticipated, urgent or unanticipated,  
757 emergency condition, including:

- 758 (i) an item needed to avoid stopping a public construction project;
- 759 (ii) an immediate repair to a facility or equipment; or
- 760 (iii) another emergency condition; or
- 761 (b) the chief procurement officer or the head of a procurement unit that is an executive
- 762 branch procurement unit with independent procurement authority:
- 763 (i) determines in writing that it is in the best interest of the procurement unit to obtain
- 764 an individual procurement item outside of the state contract, comparing:
- 765 (A) the contract terms and conditions applicable to the procurement item under the
- 766 state contract with the contract terms and conditions applicable to the procurement item if the
- 767 procurement item is obtained outside of the state contract;
- 768 (B) the maintenance and service applicable to the procurement item under the state
- 769 contract with the maintenance and service applicable to the procurement item if the
- 770 procurement item is obtained outside of the state contract;
- 771 (C) the warranties applicable to the procurement item under the state contract with the
- 772 warranties applicable to the procurement item if the procurement item is obtained outside of
- 773 the state contract;
- 774 (D) the quality of the procurement item under the state contract with the quality of the
- 775 procurement item if the procurement item is obtained outside of the state contract; and
- 776 (E) the cost of the procurement item under the state contract with the cost of the
- 777 procurement item if the procurement item is obtained outside of the state contract;
- 778 (ii) for a procurement item that, if defective in its manufacture, installation, or
- 779 performance, may result in serious physical injury, death, or substantial property damage,
- 780 determines in writing that the terms and conditions, relating to liability for injury, death, or
- 781 property damage, available from the source other than the contractor who holds the state
- 782 contract, are similar to, or better than, the terms and conditions available under the state
- 783 contract; and
- 784 (iii) grants an exception, in writing, to the requirement described in Subsection (4).
- 785 (6) Except as otherwise expressly provided in this section, a procurement unit:

786 (a) may not use the small purchase standard procurement process described in this  
787 section for ongoing, continuous, and regularly scheduled procurements that exceed the annual  
788 cumulative threshold; and

789 (b) shall make its ongoing, continuous, and regularly scheduled procurements that  
790 exceed the annual cumulative threshold through a contract awarded through another standard  
791 procurement process described in this chapter or an applicable exception to another standard  
792 procurement process, described in Part 8, Exceptions to Procurement Requirements.

793 (7) This section does not prohibit regularly scheduled payments for a procurement item  
794 obtained under another provision of this chapter.

795 (8) (a) It is unlawful for a person to intentionally or knowingly divide a procurement  
796 into one or more smaller procurements with the intent to make a procurement:

797 (i) qualify as a small purchase, if, before dividing the procurement, it would not have  
798 qualified as a small purchase; or

799 (ii) meet a threshold established by rule made by the applicable rulemaking authority,  
800 if, before dividing the procurement, it would not have met the threshold.

801 (b) A person who engages in the conduct made unlawful under Subsection (8)(a) is  
802 guilty of:

803 (i) a second degree felony, if the value of the procurement before being divided is  
804 \$1,000,000 or more;

805 (ii) a third degree felony, if the value of the procurement before being divided is  
806 \$250,000 or more but less than \$1,000,000;

807 (iii) a class A misdemeanor, if the value of the procurement before being divided is  
808 \$100,000 or more but less than \$250,000; or

809 (iv) a class B misdemeanor, if the value of the procurement before being divided is less  
810 than \$100,000.

811 (9) A division of a procurement that is prohibited under Subsection (8) includes doing  
812 any of the following with the intent or knowledge described in Subsection (8):

813 (a) making two or more separate purchases;

814 (b) dividing an invoice or purchase order into two or more invoices or purchase orders;

815 or

816 (c) making smaller purchases over a period of time.

817 (10) A person who violates Subsection (8) is subject to the criminal penalties described

818 in Section 63G-6a-2405.

819 (11) The Division of Finance within the Department of Administrative Services may

820 conduct an audit of an executive branch procurement unit to verify compliance with the

821 requirements of this section.

822 (12) An executive branch procurement unit may not make a small purchase after

823 January 1, 2014, unless the chief procurement officer certifies that the person responsible for

824 procurements in the procurement unit has satisfactorily completed training on this section and

825 the rules made under this section.

826 Section 11. Section 63G-6a-609 is amended to read:

827 **63G-6a-609. Multiple stage bidding process.**

828 [~~(1) A procurement unit that conducts a procurement using a bidding standard~~

829 ~~procurement process may use multiple stages to:]~~

830 [~~(a) narrow the number of bidders who will progress to a subsequent stage;]~~

831 [~~(b) prequalify bidders for subsequent stages, in accordance with Section 63G-6a-403;]~~

832 [~~(c) enter into a contract for a single procurement; or]~~

833 [~~(d) award multiple contracts for a series of upcoming procurements.]~~

834 [~~(2)~~] (1) The invitation for bids for a multiple stage bidding process shall:

835 (a) describe the requirements for, and purpose of, each stage of the process;

836 (b) indicate whether the procurement unit intends to award:

837 (i) a single contract; or

838 (ii) multiple contracts for a series of upcoming procurements; and

839 (c) state that:

840 (i) the first stage is for prequalification only;

841 (ii) a bidder may not submit any pricing information in the first stage of the process;

842 and

843 (iii) bids in the second stage will only be accepted from a person who prequalifies in  
844 the first stage.

845 ~~[(3)]~~ (2) During the first stage, the conducting procurement unit:

846 (a) shall prequalify bidders to participate in subsequent stages, in accordance with  
847 Section [63G-6a-403](#);

848 (b) shall prohibit the submission of pricing information until the final stage; and

849 (c) may, before beginning the second stage, request additional information to clarify  
850 the qualifications of the bidders who submit timely responses.

851 ~~[(4)]~~ (3) Contracts may only be awarded for a procurement item described in stage one  
852 of the invitation for bids.

853 ~~[(5)]~~ (4) The conducting procurement unit may use as many stages as it determines to  
854 be appropriate.

855 ~~[(6)]~~ (5) Except as otherwise expressly provided in this section, a procurement unit  
856 conducting a multiple stage bidding process under this section shall ensure compliance with  
857 this part.

858 ~~[(7)]~~ (6) The applicable rulemaking authority may make rules governing the use of a  
859 multiple stage process described in this section.

860 Section 12. Section [63G-6a-707](#) is amended to read:

861 **[63G-6a-707. Evaluation of proposals -- Evaluation committee.](#)**

862 (1) To determine which proposal provides the best value to the procurement unit, the  
863 evaluation committee shall evaluate each responsive and responsible proposal that has not been  
864 disqualified from consideration under the provisions of this chapter, using the criteria described  
865 in the request for proposals, which may include:

866 (a) experience;

867 (b) performance ratings;

868 (c) inspection;

869 (d) testing;

- 870 (e) quality;
- 871 (f) workmanship;
- 872 (g) time, manner, or schedule of delivery;
- 873 (h) references;
- 874 (i) financial solvency;
- 875 (j) suitability for a particular purpose;
- 876 (k) management plans;
- 877 (l) cost; or
- 878 (m) other subjective or objective criteria specified in the request for proposals.
- 879 (2) Criteria not described in the request for proposals may not be used to evaluate a
- 880 proposal.
- 881 (3) The conducting procurement unit shall:
- 882 (a) appoint an evaluation committee consisting of at least three individuals; and
- 883 (b) ensure that the evaluation committee and each member of the evaluation
- 884 committee:
- 885 (i) does not have a conflict of interest with any of the offerors;
- 886 (ii) can fairly evaluate each proposal;
- 887 (iii) does not contact or communicate with an offeror concerning the procurement
- 888 outside the official evaluation committee process; and
- 889 (iv) conducts the evaluation in a manner that ensures a fair and competitive process
- 890 and avoids the appearance of impropriety.
- 891 (4) The evaluation committee may, with the approval of the head of the conducting
- 892 procurement unit, enter into discussions or conduct interviews with, or attend presentations by,
- 893 the offerors.
- 894 (5) (a) Except as provided in Subsections (5)(b) and (8), each member of the evaluation
- 895 committee is prohibited from knowing, or having access to, any information relating to the
- 896 cost, or the scoring of the cost, of a proposal until after the evaluation committee submits its
- 897 final recommended scores on all other criteria to the issuing procurement unit.



898 (b) The issuing procurement unit shall:  
899 (i) if applicable, assign an individual who is not a member of the evaluation committee  
900 to calculate scores for cost based on the applicable scoring formula, weighting, and other  
901 scoring procedures contained in the request for proposals;  
902 (ii) review the evaluation committee's scores and correct any errors, scoring  
903 inconsistencies, and reported noncompliance with this chapter;  
904 (iii) add the scores calculated for cost, if applicable, to the evaluation committee's final  
905 recommended scores on criteria other than cost to derive the total combined score for each  
906 responsive and responsible proposal; and  
907 (iv) provide to the evaluation committee the total combined score calculated for each  
908 responsive and responsible proposal, including any applicable cost formula, weighting, and  
909 scoring procedures used to calculate the total combined scores.

910 (c) The evaluation committee may not:  
911 (i) change its final recommended scores described in Subsection (5)(a) after the  
912 evaluation committee has submitted those scores to the issuing procurement unit; or  
913 (ii) change cost scores calculated by the issuing procurement unit.

914 (6) (a) As used in this Subsection (6), "management fee" includes only the following  
915 fees of the construction manager/general contractor:  
916 (i) preconstruction phase services;  
917 (ii) monthly supervision fees for the construction phase; and  
918 (iii) overhead and profit for the construction phase.

919 (b) When selecting a construction manager/general contractor for a construction  
920 project, the evaluation committee:  
921 (i) may score a construction manager/general contractor based upon criteria contained  
922 in the solicitation, including qualifications, performance ratings, references, management plan,  
923 certifications, and other project specific criteria described in the solicitation;  
924 (ii) may, as described in the solicitation, weight and score the management fee as a  
925 fixed rate or as a fixed percentage of the estimated contract value;

926 (iii) may, at any time after the opening of the responses to the request for proposals,  
927 have access to, and consider, the management fee proposed by the offerors; and

928 (iv) except as provided in Subsection [(7)] (8), may not know or have access to any  
929 other information relating to the cost of construction submitted by the offerors, until after the  
930 evaluation committee submits its final recommended scores on all other criteria to the issuing  
931 procurement unit.

932 (7) (a) The deliberations of an evaluation committee may be held in private.

933 (b) If the evaluation committee is a public body, as defined in Section 52-4-103, the  
934 evaluation committee shall comply with Section 52-4-205 in closing a meeting for its  
935 deliberations.

936 (8) An issuing procurement unit is not required to comply with Subsection (5) if the  
937 head of the issuing procurement unit or a person designated by rule made by the applicable  
938 rulemaking authority:

939 (a) signs a written statement:

940 (i) indicating that, due to the nature of the proposal or other circumstances, it is in the  
941 best interest of the procurement unit to waive compliance with Subsection (5); and

942 (ii) describing the nature of the proposal and the other circumstances relied upon to  
943 waive compliance with Subsection (5); and

944 (b) makes the written statement available to the public, upon request.

945 Section 13. Section 63G-6a-1203 is amended to read:

946 **63G-6a-1203. Certain indemnification provisions forbidden -- Exceptions.**

947 [~~(1) As used in this section, "design professional" means:~~]

948 [~~(a) an architect, licensed under Title 58, Chapter 3a, Architects Licensing Act;~~]

949 [~~(b) a landscape architect, licensed under Title 58, Chapter 53, Landscape Architects  
950 Licensing Act; or]~~

951 [~~(c) a professional engineer or professional land surveyor, licensed under Title 58,  
952 Chapter 22, Professional Engineers and Professional Land Surveyors Licensing Act.]~~

953 [(2)(a)](1) A contract, including an amendment to an existing contract, entered into

954 under this chapter may not require that a design professional indemnify another from liability  
955 claims that arise out of the design professional's services, unless the liability claim arises from  
956 the design professional's negligent act, wrongful act, error or omission, or other liability  
957 imposed by law.

958 ~~[(b)]~~ (2) Subsection ~~[(2)(a)]~~ (1) may not be waived by contract.

959 ~~[(c)]~~ (3) Notwithstanding Subsections ~~[(2)(a)]~~ (1) and ~~[(b)]~~ (2), a design professional  
960 may be required to indemnify a person for whom the design professional has direct or indirect  
961 control or responsibility.

962 Section 14. Section **63G-6a-1206.5** is enacted to read:

963 **63G-6a-1206.5. Change in contract price.**

964 A contractor may increase the contract price only in accordance with the terms of the  
965 contract.

966 Section 15. Section **63G-6a-1501** is amended to read:

967 **Part 15. Design Professional Services**

968 **63G-6a-1501. Title.**

969 This part is known as "[~~Architect-Engineer~~] Design Professional Services."

970 Section 16. Section **63G-6a-1502** is amended to read:

971 **63G-6a-1502. Requirements regarding procurement of design professional**  
972 **services.**

973 ~~[(1) It is the policy of this state to]~~

974 (1) A procurement unit seeking to procure design professional services shall:

975 (a) publicly announce all requirements for [~~architect-engineer~~] those services through a  
976 request for statement of qualifications [~~and to~~], as provided in this part; and

977 (b) negotiate contracts for [~~architect-engineer~~] design professional services;

978 (i) on the basis of demonstrated competence and qualification for the type of services  
979 required[-]; and

980 (ii) at fair and reasonable prices.

981 (2) ~~[Architect-engineer services shall be procured]~~ A procurement unit shall procure

982 design professional services as provided in this part, except as otherwise provided in Sections  
983 63G-6a-403, 63G-6a-404, 63G-6a-408, 63G-6a-802, and 63G-6a-803.

984 (3) This part does not affect the authority of, and does not apply to procedures  
985 undertaken by, a procurement unit to obtain the services of architects or engineers in the  
986 capacity of employees of the procurement unit.

987 Section 17. Section **63G-6a-1502.5** is enacted to read:

988 **63G-6a-1502.5. Request for statement of qualifications.**

989 (1) A procurement unit may establish criteria in a request for statement of  
990 qualifications by which the qualifications of a design professional, as set forth in a statement of  
991 qualifications, will be evaluated, including:

992 (a) the design professional's work history and experience;

993 (b) performance ratings earned by the design professional or references for similar  
994 work;

995 (c) any quality assurance or quality control plan;

996 (d) the quality of the design professional's past work product;

997 (e) the time, manner of delivery, and schedule of delivery of the design professional  
998 services;

999 (f) the design professional's financial solvency;

1000 (g) any management plan, including key personnel and subconsultants for the project;

1001 and

1002 (h) other project specific criteria that the procurement unit establishes.

1003 (2) A request for statement of qualifications may not include a request for a price or a  
1004 cost component for the design professional services.

1005 Section 18. Section **63G-6a-1503** is amended to read:

1006 **63G-6a-1503. Evaluation committee for design professional services.**

1007 (1) In the procurement of [~~architect-engineer~~] design professional services, the  
1008 procurement officer or the head of an issuing procurement unit shall encourage [~~firms~~] design  
1009 professionals engaged in the lawful practice of their profession to submit a statement of

1010 qualifications.

1011 (2) (a) The director of the Division of Facilities Construction and Management shall  
1012 appoint an evaluation committee for [~~architect-engineer~~] design professional services  
1013 [~~contracts~~] procurements under its authority.

1014 [~~(3) An evaluation committee for architect-engineer services contracts not under the~~  
1015 ~~authority of the Division of Facilities Construction and Management shall be established in~~  
1016 ~~accordance with rules made by the applicable rulemaking authority.~~]

1017 (b) A conducting procurement unit, other than the Division of Facilities Construction  
1018 and Management, shall appoint an evaluation committee for design professional services  
1019 procurements under the authority of that procurement unit.

1020 (3) (a) An evaluation committee appointed under Subsection (2) shall consist of at least  
1021 three members.

1022 (b) A procurement unit appointing an evaluation committee under this section shall  
1023 ensure that each member of the evaluation committee:

1024 (i) does not have a conflict of interest with any of the design professionals under  
1025 consideration;

1026 (ii) can fairly evaluate each statement of qualifications;

1027 (iii) does not contact or communicate with any of the design professionals under  
1028 consideration concerning the request for statement of qualifications outside the official  
1029 evaluation committee process, beginning the date that the request for statement of  
1030 qualifications is issued until the selection of the design professional has been made; and

1031 (iv) conducts the evaluation in a manner that ensures a fair and competitive process  
1032 and avoids the appearance of impropriety.

1033 (4) An evaluation committee appointed under this section shall:

1034 (a) evaluate current statements of qualifications and performance data on file with the  
1035 procurement unit, together with those that may be submitted by other [~~firms~~] design  
1036 professionals in response to the announcement of a proposed contract;

1037 (b) consider no [~~less~~] fewer than three [~~firms~~] design professionals; and

1038 (c) based upon criteria established and published by the [issuing] conducting  
1039 procurement unit, select no [less] fewer than three of the [firms] design professionals  
1040 considered to be the most highly qualified to provide the services required.

1041 Section 19. Section **63G-6a-1503.5** is enacted to read:

1042 **63G-6a-1503.5. Evaluation of statements of qualifications.**

1043 (1) An evaluation committee appointed under Section 63G-6a-1503 shall evaluate and  
1044 score each responsive and responsible statement of qualifications that has not been disqualified  
1045 from consideration under this chapter, using the criteria described in the request for statement  
1046 of qualifications.

1047 (2) Criteria not described in the request for statement of qualifications may not be used  
1048 to evaluate a statement of qualifications.

1049 (3) An evaluation committee may enter into discussions or conduct interviews with, or  
1050 attend presentations by, the design professionals whose statements of qualifications are under  
1051 consideration.

1052 (4) An evaluation committee shall rank the top three highest scoring design  
1053 professionals, in order of their scores, for the purpose of entering into fee negotiations as  
1054 provided in Section 63G-6a-1505.

1055 (5) If fewer than three design professionals submit statements of qualifications or are  
1056 determined to be responsive and responsible, the chief procurement officer or head of a  
1057 procurement unit with independent procurement authority shall issue a written determination  
1058 explaining why it is in the best interest of the procurement unit to continue the fee negotiation  
1059 and the contracting process with less than three design professionals.

1060 (6) (a) The deliberations of an evaluation committee may be held in private.

1061 (b) If the evaluation committee is a public body, as defined in Section 52-4-103, the  
1062 evaluation committee shall comply with Section 52-4-205 in closing a meeting for its  
1063 deliberations.

1064 Section 20. Section **63G-6a-1504** is amended to read:

1065 **63G-6a-1504. Selection as part of design-build or lease.**

1066 Notwithstanding any other provision of this chapter, ~~[architect-engineer]~~ design  
1067 professional services may be procured under Title 63A, Chapter 5, State Building Board -  
1068 Division of Facilities Construction and Management, as part of the services obtained in a  
1069 design-build contract or as part of the services obtained in a lease contract for real property, if  
1070 the qualifications of those providing the ~~[architect-engineer]~~ design professional services are  
1071 part of the consideration in the selection process.

1072 Section 21. Section **63G-6a-1505** is amended to read:

1073 **63G-6a-1505. Determination of compensation for design professional services.**

1074 (1) The procurement officer shall award a contract to ~~[a]~~ the qualified [firm] design  
1075 professional whose statement of qualifications was awarded the highest score under Subsection  
1076 63G-6a-1503(4) by the evaluation committee, at compensation that the procurement officer  
1077 determines, in writing, to be fair and reasonable to the procurement unit.

1078 (2) In making the determination described in Subsection (1), the procurement officer  
1079 shall take into account ~~[the services']~~:

1080 ~~[(a) estimated value;]~~

1081 ~~[(b) scope;]~~

1082 ~~[(c) complexity; and]~~

1083 ~~[(d) professional nature.]~~

1084 (a) the estimated value, scope, and professional nature of the services; and

1085 (b) the complexity of the project or services.

1086 (3) If the procurement officer is unable to agree to a satisfactory contract with the ~~[firm~~  
1087 ~~first selected]~~ highest scoring design professional, at a price the procurement officer determines  
1088 to be fair and reasonable to the procurement unit, the procurement officer shall:

1089 (a) formally terminate discussions with that ~~[firm] design professional;~~ and

1090 (b) undertake discussions with ~~[a]~~ the second highest scoring, qualified [firm] design  
1091 professional.

1092 (4) If the procurement officer is unable to agree to a satisfactory contract with the  
1093 second ~~[firm selected]~~ highest scoring design professional, at a price the procurement officer

1094 determines to be fair and reasonable to the procurement unit, the procurement officer shall:

1095 (a) formally terminate discussions with that ~~[firm]~~ design professional; and

1096 (b) undertake discussions with ~~[a]~~ the third highest scoring, qualified ~~[firm]~~ design  
1097 professional.

1098 (5) If the procurement officer is unable to award a contract at a fair and reasonable  
1099 price to any of the ~~[selected firms]~~ highest scoring design professionals, the procurement  
1100 officer shall:

1101 (a) select additional ~~[firms]~~ design professionals; and

1102 (b) continue discussions in accordance with this part until an agreement is reached.

1103 Section 22. Section **63G-6a-1506** is amended to read:

1104 **63G-6a-1506. Restrictions on procurement of design professional services.**

1105 (1) Except as provided in Subsection (2), ~~[when]~~ if the division or a procurement unit  
1106 with independent procurement authority, in accordance with Section ~~63G-6a-1502~~, ~~[elects to~~  
1107 ~~obtain architect or engineering services by using a competitive procurement process and has~~  
1108 ~~provided public notice of its competitive procurement process]~~ issues a request for statement of  
1109 qualifications to procure design professional services and provides public notice of the request  
1110 for statement of qualifications:

1111 (a) a ~~[higher education entity, or any part of one,]~~ public entity inside or outside the  
1112 state may not submit a proposal in response to the procurement unit's ~~[competitive procurement~~  
1113 ~~process]~~ request for statement of qualifications; and

1114 (b) the procurement unit may not award a contract ~~[to perform the architect or~~  
1115 ~~engineering services solicited in the competitive procurement process to a higher education~~  
1116 ~~entity or any part of one]~~ to a public entity inside or outside the state to perform the design  
1117 professional services solicited in the request for statement of qualifications.

1118 (2) Subsection (1) does not apply when the procurement unit is procuring ~~[architect or~~  
1119 ~~engineer]~~ design professional services for contracts related to research activities and technology  
1120 transfer.

1121 Section 23. Section **63G-6a-1603** is amended to read:



1122           **63G-6a-1603. Protest officer responsibilities and authority -- Proceedings on**  
1123 **protest -- Effect of decision.**

1124           (1) After a protest is filed, the protest officer shall determine whether the protest is  
1125 timely filed and complies fully with the requirements of Section 63G-6a-1602.

1126           (2) If the protest officer determines that the protest is not timely filed or that the protest  
1127 does not fully comply with Section 63G-6a-1602, the protest officer shall dismiss the protest.

1128           (3) If the protest officer determines that the protest is timely filed and complies fully  
1129 with Section 63G-6a-1602, the protest officer shall:

1130           (a) dismiss the protest if the protest officer determines that the protest alleges facts that,  
1131 if true, do not provide an adequate basis for the protest;

1132           (b) uphold the protest without holding a hearing if the protest officer determines that  
1133 the undisputed facts of the protest indicate that the protest should be upheld; or

1134           (c) hold a hearing on the protest if there is a genuine issue of material fact that needs to  
1135 be resolved in order to determine whether the protest should be upheld.

1136           (4) (a) If a hearing is held on a protest, the protest officer may:

1137           (i) subpoena witnesses and compel their attendance at the protest hearing;

1138           (ii) subpoena documents for production at the protest hearing;

1139           (iii) obtain additional factual information; and

1140           (iv) obtain testimony from experts, the person filing the protest, representatives of the  
1141 procurement unit, or others to assist the protest officer to make a decision on the protest.

1142           (b) The Rules of Evidence do not apply to a protest hearing.

1143           (c) The applicable rulemaking authority shall make rules relating to intervention in a  
1144 protest, including designating:

1145           (i) who may intervene; and

1146           (ii) the time and manner of intervention.

1147           (d) A protest officer shall:

1148           (i) record each hearing held on a protest under this section;

1149           (ii) regardless of whether a hearing on a protest is held under this section, preserve all

1150 records and other evidence relied upon in reaching the protest officer's written decision until  
1151 the decision, and any appeal of the decision, becomes final; and

1152 (iii) submit to the procurement policy board chair a copy of the protest officer's written  
1153 decision and all records and other evidence relied upon in reaching the decision, within seven  
1154 days after receiving:

1155 (A) notice that an appeal of the protest officer's decision has been filed under Section  
1156 [63G-6a-1702](#); or

1157 (B) a request from the chair of the procurement policy board.

1158 (e) A protest officer's holding a hearing, considering a protest, or issuing a written  
1159 decision under this section does not affect a person's right to later question or challenge the  
1160 protest officer's jurisdiction to hold the hearing, consider the protest, or issue the decision.

1161 (5) (a) The deliberations of a protest officer may be held in private.

1162 (b) If the protest officer is a public body, as defined in Section [52-4-103](#), the protest  
1163 officer shall comply with Section [52-4-205](#) in closing a meeting for its deliberations.

1164 (6) (a) A protest officer, or the protest officer's designee, shall promptly issue a written  
1165 decision regarding any protest, unless the protest is settled by mutual agreement.

1166 (b) The decision shall:

1167 (i) state the reasons for the action taken;

1168 (ii) inform the protestor of the right to judicial or administrative review as provided in  
1169 this chapter; and

1170 (iii) indicate the amount of the security deposit or bond required under Section  
1171 [63G-6a-1703](#).

1172 (c) A person who issues a decision under Subsection (6)(a) shall mail, email, or  
1173 otherwise immediately furnish a copy of the decision to the protestor.

1174 (7) A decision described in this section is effective until stayed or reversed on appeal,  
1175 except to the extent provided in Section [63G-6a-1903](#).

1176 (8) (a) A decision described in Subsection (6)(a) that is issued in relation to a  
1177 procurement unit other than a legislative procurement unit, a judicial procurement unit, a

1178 nonadopting local government procurement unit, or a public transit district is final and  
1179 conclusive unless the protestor files an appeal under Section 63G-6a-1702.

1180 (b) A decision described in Subsection (6)(a) that is issued in relation to a legislative  
1181 procurement unit, a judicial procurement unit, a nonadopting local government procurement  
1182 unit, or a public transit district is final and conclusive unless the protestor files an appeal under  
1183 Section 63G-6a-1802.

1184 (9) If the protest officer does not issue the written decision regarding a protest or a  
1185 contract controversy within 30 calendar days after the day on which a written request for a final  
1186 decision is filed with the protest officer, or within a longer period as may be agreed upon by the  
1187 parties, the protester, prospective contractor, or contractor may proceed as if an adverse  
1188 decision had been received.

1189 (10) A determination under this section by the protest officer regarding an issue of fact  
1190 may not be overturned on appeal unless the decision is arbitrary and capricious or clearly  
1191 erroneous.

1192 Section 24. Section 63G-6a-1702 is amended to read:

1193 **63G-6a-1702. Appeal to Utah State Procurement Policy Board -- Appointment of**  
1194 **procurement appeals panel -- Proceedings.**

1195 (1) This part applies to all procurement units other than:

- 1196 (a) a legislative procurement unit;
- 1197 (b) a judicial procurement unit;
- 1198 (c) a nonadopting local government procurement unit; or
- 1199 (d) a public transit district.

1200 (2) (a) Subject to Section 63G-6a-1703, a party to a protest involving a procurement  
1201 unit other than a procurement unit listed in Subsection (1)(a), (b), (c), or (d) may appeal the  
1202 protest decision to the board by filing a written notice of appeal with the chair of the board  
1203 within seven days after:

- 1204 (i) the day on which the written decision described in Section 63G-6a-1603 is:  
1205 (A) personally served on the party or the party's representative; or

1206 (B) emailed or mailed to the address or email address of record provided by the party  
1207 under Subsection ~~63G-6a-1602(3)~~(2); or

1208 (ii) the day on which the 30-day period described in Subsection 63G-6a-1603(7) ends,  
1209 if a written decision is not issued before the end of the 30-day period.

1210 (b) A person appealing a debarment or suspension of a procurement unit other than a  
1211 procurement unit listed in Subsection (1)(a), (b), (c), or (d) shall file a written notice of appeal  
1212 with the chair of the board no later than seven days after the debarment or suspension.

1213 (c) A notice of appeal under Subsection (2)(a) or (b) shall:

1214 (i) include the address of record and email address of record of the party filing the  
1215 notice of appeal; and

1216 (ii) be accompanied by a copy of any written protest decision or debarment or  
1217 suspension order.

1218 (3) A person may not base an appeal of a protest under this section on a ground not  
1219 specified in the person's protest under Section 63G-6a-1602.

1220 (4) A person may not appeal from a protest described in Section 63G-6a-1602, unless:

1221 (a) a decision on the protest has been issued; or

1222 (b) a decision is not issued and the 30-day period described in Subsection  
1223 63G-6a-1603(7), or a longer period agreed to by the parties, has passed.

1224 (5) The chair of the board or a designee of the chair who is not employed by the  
1225 procurement unit responsible for the solicitation, contract award, or other action complained of:

1226 (a) shall, within seven days after the day on which the chair receives a timely written  
1227 notice of appeal under Subsection (2), and if all the requirements of Subsection (2) and Section  
1228 63G-6a-1703 have been met, appoint:

1229 (i) a procurement appeals panel to hear and decide the appeal, consisting of at least  
1230 three individuals, each of whom is:

1231 (A) a member of the board; or

1232 (B) a designee of a member appointed under Subsection ~~(4)~~ (5)(a)(i)(A), if the  
1233 designee is approved by the chair; and

1234 (ii) one of the members of the procurement appeals panel to be the chair of the panel;

1235 (b) may:

1236 (i) appoint the same procurement appeals panel to hear more than one appeal; or

1237 (ii) appoint a separate procurement appeals panel for each appeal;

1238 (c) may not appoint a person to a procurement appeals panel if the person is employed

1239 by the procurement unit responsible for the solicitation, contract award, or other action

1240 complained of; and

1241 (d) shall, at the time the procurement appeals panel is appointed, provide appeals panel

1242 members with a copy of the protest officer's written decision and all other records and other

1243 evidence that the protest officer relied on in reaching the decision.

1244 (6) A procurement appeals panel described in Subsection (5) shall:

1245 (a) consist of an odd number of members;

1246 (b) conduct an informal proceeding on the appeal within 60 days after the day on which

1247 the procurement appeals panel is appointed:

1248 (i) unless all parties stipulate to a later date; and

1249 (ii) subject to Subsection (8);

1250 (c) at least seven days before the proceeding, mail, email, or hand-deliver a written

1251 notice of the proceeding to the parties to the appeal; and

1252 (d) within seven days after the day on which the proceeding ends:

1253 (i) issue a written decision on the appeal; and

1254 (ii) mail, email, or hand-deliver the written decision on the appeal to the parties to the

1255 appeal and to the protest officer.

1256 (7) (a) The deliberations of a procurement appeals panel may be held in private.

1257 (b) If the procurement appeals panel is a public body, as defined in Section [52-4-103](#),

1258 the procurement appeals panel shall comply with Section [52-4-205](#) in closing a meeting for its

1259 deliberations.

1260 (8) A procurement appeals panel may continue a procurement appeals proceeding

1261 beyond the 60-day period described in Subsection (6)(b) if the procurement appeals panel

1262 determines that the continuance is in the interests of justice.

1263 (9) A procurement appeals panel:

1264 (a) shall, subject to Subsection (9)(c), consider the appeal based solely on:

1265 (i) the protest decision;

1266 (ii) the record considered by the person who issued the protest decision; and

1267 (iii) if a protest hearing was held, the record of the protest hearing;

1268 (b) may not take additional evidence;

1269 (c) notwithstanding Subsection (9)(b), may, during an informal hearing, ask questions  
1270 and receive responses regarding the appeal, the protest decision, or the record in order to assist  
1271 the panel to understand the appeal, the protest decision, and the record; and

1272 (d) shall uphold the decision of the protest officer, unless the decision is arbitrary and  
1273 capricious or clearly erroneous.

1274 (10) If a procurement appeals panel determines that the decision of the protest officer is  
1275 arbitrary and capricious or clearly erroneous, the procurement appeals panel:

1276 (a) shall remand the matter to the protest officer, to cure the problem or render a new  
1277 decision;

1278 (b) may recommend action that the protest officer should take; and

1279 (c) may not order that:

1280 (i) a contract be awarded to a certain person;

1281 (ii) a contract or solicitation be cancelled; or

1282 (iii) any other action be taken other than the action described in Subsection (10)(a).

1283 (11) The board shall make rules relating to the conduct of an appeals proceeding,  
1284 including rules that provide for:

1285 (a) expedited proceedings; and

1286 (b) electronic participation in the proceedings by panel members and participants.

1287 (12) The Rules of Evidence do not apply to an appeals proceeding.

1288 Section 25. Section **63G-6a-1703** is amended to read:

1289 **63G-6a-1703. Requirement to pay a security deposit or post a bond -- Exceptions**

1290 -- **Amount -- Forfeiture of security deposit or bond.**

1291 (1) Except as provided by rule made under Subsection (2)(a), a person who files a  
1292 notice of appeal under Section 63G-6a-1702 shall, before the expiration of the time provided  
1293 under Subsection 63G-6a-1702(2) for filing a notice of appeal, pay a security deposit or post a  
1294 bond with the office of the protest officer.

1295 (2) The amount of a security deposit or bond required under Subsection (1) is:

1296 (a) for an appeal relating to an invitation for bids or request for proposals and except as  
1297 provided in Subsection (2)(b)(ii):

1298 (i) \$20,000, if the total contract value is under \$500,000;

1299 (ii) \$25,000, if the total contract value is \$500,000 or more but less than \$1,000,000;

1300 (iii) \$50,000, if the total contract value is \$1,000,000 or more but less than \$2,000,000;

1301 (iv) \$95,000, if the total contract value is \$2,000,000 or more but less than \$4,000,000;

1302 (v) \$180,000, if the total contract value is \$4,000,000 or more but less than \$8,000,000;

1303 (vi) \$320,000, if the total contract value is \$8,000,000 or more but less than

1304 \$16,000,000;

1305 (vii) \$600,000, if the total contract value is \$16,000,000 or more but less than

1306 \$32,000,000;

1307 (viii) \$1,100,000, if the total contract value is \$32,000,000 or more but less than

1308 \$64,000,000;

1309 (ix) \$1,900,000, if the total contract value is \$64,000,000 or more but less than

1310 \$128,000,000;

1311 (x) \$3,500,000, if the total contract value is \$128,000,000 or more but less than

1312 \$256,000,000;

1313 (xi) \$6,400,000, if the total contract value is \$256,000,000 or more but less than

1314 \$512,000,000; and

1315 (xii) \$10,200,000, if the total contract value is \$512,000,000 or more; or

1316 (b) \$20,000, for an appeal:

1317 (i) relating to any type of procurement process other than an invitation for bids or

1318 request for proposals;

1319 (ii) relating to an invitation for bids or request for proposals, if the estimated total  
1320 contract value cannot be determined; or

1321 (iii) of a debarment or suspension.

1322 (3) (a) For an appeal relating to an invitation for bids, the estimated total contract value  
1323 shall be based on:

1324 (i) the lowest responsible and responsive bid amount for the entire term of the contract,  
1325 excluding any renewal period, if the bid opening has occurred;

1326 (ii) the total budget for the procurement item for the entire term of the contract,  
1327 excluding any renewal period, if bids are based on unit or rate pricing; or

1328 (iii) if the contract is being rebid, the historical usage and amount spent on the contract  
1329 over the life of the contract.

1330 (b) For an appeal relating to a request for proposals, the estimated total contract value  
1331 shall be based on:

1332 (i) the lowest cost proposed in a response to a request for proposals, considering the  
1333 entire term of the contract, excluding any renewal period, if the opening of proposals has  
1334 occurred;

1335 (ii) the total budget for the procurement item over the entire term of the contract,  
1336 excluding any renewal period, if opened cost proposals are based on unit or rate pricing; or

1337 (iii) if the contract is being reissued, the historical usage and amount spent on the  
1338 contract over the life of the contract that is being reissued.

1339 (4) The protest officer shall:

1340 (a) retain the security deposit or bond until the protest and any appeal of the protest  
1341 decision is final;

1342 (b) as it relates to a security deposit:

1343 (i) deposit the security deposit into an interest-bearing account; and

1344 (ii) after any appeal of the protest decision becomes final, return the security deposit  
1345 and the interest it accrues to the person who paid the security deposit, unless the security



1346 deposit is forfeited to the [~~General Fund~~] general fund of the procurement unit under  
1347 Subsection (5); and

1348 (c) as it relates to a bond:

1349 (i) retain the bond until the protest and any appeal of the protest decision becomes  
1350 final; and

1351 (ii) after the protest and any appeal of the protest decision becomes final, return the  
1352 bond to the person who posted the bond, unless the bond is forfeited to the [~~General Fund~~]  
1353 general fund of the procurement unit under Subsection (5).

1354 (5) A security deposit that is paid, or a bond that is posted, under this section shall  
1355 forfeit to the [~~General Fund~~] general fund of the procurement unit if:

1356 (a) the person who paid the security deposit or posted the bond fails to ultimately  
1357 prevail on appeal; and

1358 (b) the procurement appeals panel finds that the protest or appeal is frivolous or that its  
1359 primary purpose is to harass or cause a delay.

1360 Section 26. Section **63G-6a-1802** is amended to read:

1361 **63G-6a-1802. Appeal to Utah Court of Appeals.**

1362 (1) (a) As provided in this part:

1363 (i) a person may appeal a dismissal of an appeal by the board chair under Subsection  
1364 [63G-6a-1706\(1\)](#);

1365 (ii) a person who receives an adverse decision by a procurement appeals panel may  
1366 appeal that decision;

1367 (iii) subject to Subsection (2), a procurement unit, other than a legislative procurement  
1368 unit, a judicial procurement unit, a nonadopting local government procurement unit, or a public  
1369 transit district, may appeal an adverse decision by a procurement appeals panel;

1370 (iv) a person who receives an adverse decision in a protest relating to a legislative  
1371 procurement unit, a judicial procurement unit, a nonadopting local government procurement  
1372 unit, or a public transit district may appeal that decision; and

1373 (v) a person who is debarred or suspended under Section [63G-6a-904](#) by a legislative

1374 procurement unit, a judicial procurement unit, a nonadopting local government procurement  
1375 unit, or a public transit district may appeal the debarment or suspension.

1376 (b) A person seeking to appeal a dismissal, decision, or debarment or suspension under  
1377 Subsection (1)(a) shall file a notice of appeal with the Utah Court of Appeals within seven days  
1378 after the dismissal, decision, or debarment or suspension.

1379 (2) A procurement unit may not appeal the decision of a procurement appeals panel,  
1380 unless the appeal is:

1381 (a) recommended by the protest officer involved; and

1382 (b) except for a procurement unit that is not represented by the attorney general's  
1383 office, approved by the attorney general.

1384 (3) A person appealing a dismissal, decision, protest, debarment, or suspension under  
1385 this section may not base the appeal on a ground not specified in the proceeding from which  
1386 the appeal is taken.

1387 (4) The Utah Court of Appeals:

1388 (a) shall consider the appeal as an appellate court;

1389 (b) may not hear the matter as a trial de novo; and

1390 (c) may not overturn a finding, dismissal, decision, or debarment or suspension, unless  
1391 the finding, dismissal, decision, or debarment or suspension is arbitrary and capricious or  
1392 clearly erroneous.

1393 (5) The Utah Court of Appeals is encouraged to:

1394 (a) give an appeal made under this section priority; and

1395 (b) consider the appeal and render a decision in an expeditious manner.

1396 Section 27. Section **63G-6a-1903** is amended to read:

1397 **63G-6a-1903. Effect of timely protest or appeal.**

1398 A procurement unit, other than a legislative procurement unit, a judicial procurement  
1399 unit, a nonadopting local government procurement unit, or a public transit district, may not  
1400 proceed further with a solicitation or with the award of a contract:

1401 (1) during the pendency of a timely:

- 1402 (a) protest under Subsection [63G-6a-1602\(1\)](#);
- 1403 (b) appeal of a protest under Section [63G-6a-1702](#); or
- 1404 (c) appeal of a procurement appeals panel decision under Section [63G-6a-1802](#); and
- 1405 (2) until:
  - 1406 (a) all administrative and judicial remedies are exhausted;
  - 1407 (b) for a protest under Section [63G-6a-1602](#) or an appeal under Section [63G-6a-1702](#):
    - 1408 (i) the chief procurement officer, after consultation with the attorney general's office
    - 1409 and the head of the using agency, makes a written determination that award of the contract
    - 1410 without delay is in the best interest of the procurement unit or the state;
    - 1411 (ii) the head of a procurement unit with independent procurement authority, after
    - 1412 consultation with the procurement unit's attorney, makes a written determination that award of
    - 1413 the contract without delay is in the best interest of the procurement unit or the state; or
    - 1414 (iii) for a procurement unit that is not represented by the attorney general's office, the
    - 1415 procurement unit, after consulting with the attorney for the procurement unit, makes a written
    - 1416 determination that award of the contract without delay is in the best interest of the procurement
    - 1417 unit or the state; or
    - 1418 (c) for an appeal under Section [63G-6a-1802](#), or an appeal to a higher court than
    - 1419 district court:
      - 1420 (i) the chief procurement officer, after consultation with the attorney general's office
      - 1421 and the head of the using agency, makes a written determination that award of the contract
      - 1422 without delay is in the best interest of the procurement unit or the state;
      - 1423 (ii) the head of a procurement unit with independent procurement authority, after
      - 1424 consultation with the procurement unit's attorney, makes a written determination that award of
      - 1425 the contract without delay is in the best interest of the procurement unit or the state; or
      - 1426 (iii) for a procurement unit that is not represented by the attorney general's office, the
      - 1427 procurement unit, after consulting with the attorney for the procurement unit, makes a written
      - 1428 determination that award of the contract without delay is necessary to protect the best interest
      - 1429 of the procurement unit or the state.

1430 Section 28. Section **63G-6a-1904** is amended to read:

1431 **63G-6a-1904. Costs to or against protestor.**

1432 (1) [~~When~~] If a protest is sustained administratively or upon administrative or judicial  
1433 review and the protesting bidder or offeror should have been awarded the contract under the  
1434 solicitation but is not, the protestor [~~shall be~~] is entitled to the following relief as a claim  
1435 against the procurement unit:

1436 (a) the reasonable costs incurred in connection with the solicitation, including bid  
1437 preparation and appeal costs; and

1438 (b) any equitable relief determined to be appropriate by the reviewing administrative or  
1439 judicial body.

1440 (2) [~~When a protest is not sustained by a~~] If the final determination of a procurement  
1441 appeals panel or other appellate body does not sustain the protest, the protestor shall reimburse  
1442 the conducting or issuing procurement unit for all expenses that the conducting or issuing  
1443 procurement unit incurred in defending the appeal, including personnel costs, attorney fees,  
1444 other legal costs, [~~expenses incurred by the attorney general's office;~~] the per diem and  
1445 expenses paid by the conducting or issuing procurement unit to witnesses or appeals panel  
1446 members, and any additional expenses incurred by the staff of the conducting or issuing  
1447 procurement unit who have provided materials and administrative services to the procurement  
1448 appeals panel for that case.

1449 (3) The provisions of Title 63G, Chapter 7, Part 4, Notice of Claim Against a  
1450 Governmental Entity or a Government Employee, and Section **63G-7-601** do not apply to  
1451 actions brought under this chapter by an aggrieved party for equitable relief or reasonable costs  
1452 incurred in preparing or appealing an unsuccessful bid or offer.